

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Alpen-Adria –Universität Klagenfurt Universitätsstraße 90 9020 Klagenfurt Austria Tel.: +43 46327009207 e-mail: internationales@aau.at	A KLAGENF01	Marco Messier International Office Erasmus Tel. +43 463 2700-9236 e-mail: marco.messier@aau.at Departmental coordinator	http://www.uni-klu.ac.at/bib/eng/inhalt/1.htm
ENSIIE 1 Square de la Résistance 91025 Evry Cedex, France Tel : +33 1 69 36 73 50	FR EVRY05	Pierre Dossantos-Uzarralde International Relations Director Email: rel-int@ensiie.fr +33 1 69 36 73 48 Amélie Coince International Coordinator Email : rel-int@ensiie.fr +33 1 69 36 73 15	www.ensiie.fr/international/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
A KLAGENF01	FR EVRY05		Mathematics Informatics	1 st , 2 nd cycle	2x10 months	2 (for 3 to 6 months)
FR EVRY05	A KLAGENF01		Mathematics Informatics	1 st , 2 nd cycle	2x10 months	2 (for 3 to 6 months)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
FR EVRY05	A KLAGENF01		Mathematics Informatics	1x1 week	
A KLAGENF01	FR EVRY05		Mathematics Informatics	1x1 week	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching
A KLAGENF01	German	English	German: min.B1 and/or English: min: B2	German: min.B1 and/or English: min: B2
FR EVRY05	French		Good understanding of French is recommended (Level B2) but no certificate is required	

D. Additional requirements

A KLAGENF01

The Alpen-Adria –Universität Klagenfurt has a Disabled People's Service :
Integrated Studies Unit:
<http://is.uni-klu.ac.at/>

FR EVRY05

Our institution has the infrastructure to welcome students and staff with disabilities

For now, all courses are in French but we are working on creating courses in English.

For more details, see the course catalogue:

<http://www.ensiie.fr/formations/ingenieur-ensiie/article/enseignements>

ENSIIE organizes every year free pre-sessional French courses. All international students are strongly encouraged to join this programme to improve their language skills. It lasts four weeks in August and mixes intensive French courses with cultural activities.

Nomination and Application procedure:

All applicants must be nominated by the partner university by email at rel-int@ensiie.fr

Specifying the following details:

- Complete Name
- E-mail
- Period of Stay and Exchange Programme
- Learning Agreement signed by the partner university
- Application for housing (if needed)

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A KLAGENF01	June 1 st	November 1 st
FR EVRY05 (1) Application Deadline	June 20	November 1
FR EVRY05 (2) Courses period	September - January	February - May
FR EVRY05 (3) Internship period	mid-June to August (1 st cycle) mid- February to August (2 nd cycle)	

2. The receiving institution will send its decision within 2 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

A KLAGENF01

ECTS credits:

one semester
30 ECTS credits

one full academic year
60 ECTS credits

Grading:

<http://www.uni-klu.ac.at/bib/eng/inhalt/350.htm>

FR EVRY05

ENSIIE uses the European Credit Transfer System

One semester= 30 ECTS

One full academic year= 60 ECTS

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF01	Olayeni Adegeye International Office Housing Officer Tel. +43 463 2700-9234 e-mail: adegeye@aau.at	http://www.housing.oead.at/index_e.asp
FR EVRY05	International Relations Office rel-int@ensiie.fr +33 169 36 73 15	http://www.ensiie.fr/international/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF01	Michaela Holzweber International Office Erasmus Incoming Tel. +43 463 2700-9207 Email: michaela.holzweber@aau.at	http://www.uni-klu.ac.at/bib/eng/inhalt/1.htm
FR EVRY05	International Relations Office rel-int@ensiie.fr +33 169 36 73 15	http://www.ensiie.fr/international/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF01	Olayeni Adegeye International Office Housing Officer Tel. +43 463 2700-9234 e-mail: adegeye@aau.at	http://www.housing.oead.at/index_e.asp
FR EVRY05	International Relations Office rel-int@ensiie.fr +33 169 36 73 15	http://www.ensiie.fr/vie-etudiante/logement/ ENSIIE can provide housing to Incoming Erasmus students, they must ask for it in their application

G. SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates e.g. dean of the faculty)

Institution [Erasmus code]	Name, function	Date	Signature ²
A KLAGENF01	Marco Messier International Office Erasmus		
FR EVRY05	Ménad Sidahmed ENSIIE Director	26.03.2014	 

² Scanned signatures are accepted